



# WORKPLACE ACCESSIBILITY GRANT



*ELEVATING THE RAPID CITY REGION FOR ALL.*



[elevaterapidcity.com](http://elevaterapidcity.com)



The Elevate Rapid City Workplace Accessibility Grant Program empowers local employers to create accessible work environments that support employees with disabilities. This initiative provides financial assistance to businesses making workplace modifications, ensuring compliance with reasonable accommodation requests under the Americans with Disabilities Act (ADA).

## PROGRAM

In today's workforce, fostering accessibility is essential to attracting and retaining top talent. Elevate Rapid City is committed to supporting local businesses in their efforts to accommodate employees with disabilities, enabling them to thrive professionally. Our program offers financial support to employers to help offset the costs of workplace modifications and accessibility improvements. By participating, you not only support your employees but also demonstrate leadership in building an accessible business community.

Grant funds can be used toward physical modifications, assistive technologies, or other reasonable accommodations required to support employees with disabilities. Employers may apply for reimbursement of up to \$500 for workplace adjustments per employee, with a maximum of \$1,000 per year. Grants are awarded on a first-come, first-served basis, contingent upon application verification and fund availability.

## EXAMPLES OF REASONABLE ACCOMMODATIONS

### 1

#### PHYSICAL MODIFICATIONS

Installing ramps, automatic doors, or accessible restroom facilities.

### 2

#### ASSISTIVE TECHNOLOGY

Purchasing screen readers, voice recognition software, or ergonomic keyboards.

### 3

#### FLEXIBLE WORK ARRANGEMENTS

Providing telework options through one-time technology adjustments.

### 4

#### WORKPLACE ADJUSTMENTS

Providing a quieter workspace, ergonomic chairs, or adjustable desks.

### 5

#### COMMUNICATION TOOLS

Offering sign language interpretation or providing technologies or materials in accessible formats such as Braille or large print.

# TERMS

Once an applicant has been successful in obtaining approval from the Elevate Grant Committee for the Elevate Rapid City Workforce Training Grant Program, the applicant shall execute a grant agreement which shall address the following conditions:

## EMPLOYER

1. Employers must be located within 50 miles of Rapid City to be eligible.
2. Maximum grant amount per employer per year is \$1,000, with reimbursement of up to \$500 per workplace modification.
3. Approved funds must be used within three (3) months from the date of the fully executed grant agreement. Extensions require approval.
4. Employers must submit receipts, invoices, or other documentation to demonstrate how the grant funds were utilized for workplace accessibility improvements.

## GRANT ADMINISTRATION

1. The grant proceeds shall only be used for the purposes expressed within the Terms of this application and will remain valid for up to three (3) months from contract execution date.
2. The applicant, by accepting the grant proceeds, or any part thereof, agrees to hold Elevate Rapid City, its Board, Committees, employees, and agents, harmless from any and all liabilities or claims caused by or resulting from the applicant's performance of the obligations or activities in furtherance of the project work or in the receiving of the grant funds. Further, the applicant will reimburse Elevate Rapid City for any judgments for findings which may be obtained against Elevate Rapid City resulting from the project work or the making of such loan/grant. Further, the applicant agrees to defend against any such claims or legal actions if called upon by Elevate Rapid City to do so.
3. Elevate Rapid City here within holds the right to provide discretion over the administration of the Workplace Accessibility Grant and its eligibility requirements, and as such can support accommodations as necessary.
4. **CONFLICT OF INTEREST:** No employee of Elevate Rapid City, or members of their families, shall have any interest in, direct or indirect, or be eligible for this grant program. Elevate Rapid City Board members shall disclose any interest, direct or indirect, on grants Elevate is considering.
5. **PUBLIC ANNOUNCEMENT:** Please be advised that your company may be highlighted by Elevate Rapid City on social media, in periodic reports or other channels as deemed necessary. Company proprietary or trade secret information WILL NOT be disclosed.

# HOW TO APPLY

Applications for the Workplace Accessibility Grant must be submitted using the prescribed form with all relevant documentation. Submit your application electronically to [grants@elevaterapidcity.com](mailto:grants@elevaterapidcity.com). Elevate Rapid City reserves the right to request additional information if

needed to process the application. Refusal to cooperate may result in disqualification. Submission constitutes an application for one (1) accessibility grant for one (1) workplace modification. One modification does not have to equal one singular purchase.

## APPLICATION

WILL NOT BE DISCLOSED.

### APPLICATION INFORMATION

BUSINESS NAME \_\_\_\_\_

NAICS \_\_\_\_\_

FULL-TIME EMPLOYEE COUNT \_\_\_\_\_

### BUSINESS POINT OF CONTACT

NAME \_\_\_\_\_

FACILITY ADDRESS \_\_\_\_\_

CITY // STATE // ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

### REASONABLE ACCOMMODATION INFORMATION

WHAT KIND OF MODIFICATION DO YOU ANTICIPATE?

Technology

Equipment

Infrastructure/Building

Furniture

Other

TOTAL EST. COST OF MODIFICATIONS: \_\_\_\_\_

IS POSITION BENEFIT-ELIGIBLE?\*

*\*Not required for grant eligibility*

Yes

No

IS POSITION FULL-TIME?\*

Yes

No

\_\_\_\_\_  
Business Authorized Signatory

\_\_\_\_\_  
Date

\_\_\_\_\_  
Elevate Rapid City Authorized Signatory

\_\_\_\_\_  
Date

#### For more information contact:

Taylor Davis // 605-718-8456 // [Taylor.Davis@elevaterapidcity.com](mailto:Taylor.Davis@elevaterapidcity.com)

The application must be submitted electronically to: [grants@elevaterapidcity.com](mailto:grants@elevaterapidcity.com).